

## WHAT IS FOLD3?

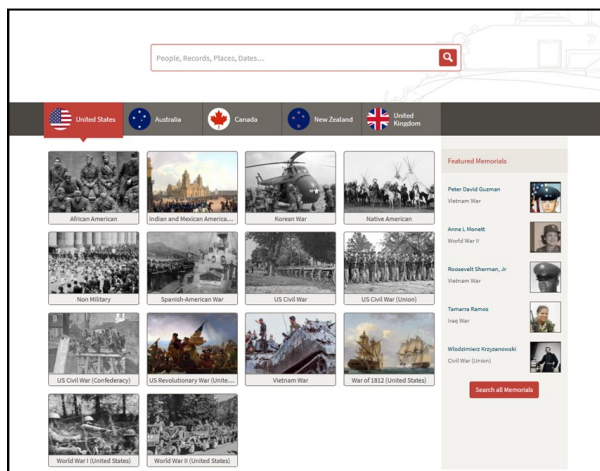
Fold3 is the perfect resource for those researching their military ancestors. This database provides quick and easy access to over 500 million indexed and digitized military records, including service records, documents, photos, draft cards, and more.

Researchers will also find various curated collections of *Native American*, *African American*, and *Non-Military* records.

## FOLD3 LIBRARY EDITION

CCPL patrons can access Fold3 Library Edition for FREE from a library computer or from the comfort of home with a library card. Simply visit the library website and click on the Fold3 link provided at:

[www.casscolibrary.org/genealogy/databases](http://www.casscolibrary.org/genealogy/databases)



### Quick Links

Use the geographic navigation bar on Fold3's main page to browse quick links to available record collections for specific wars and conflicts related to each location.



## CASS COUNTY PUBLIC LIBRARY GENEALOGY BRANCH

400 EAST MECHANIC ST.  
HARRISONVILLE, MISSOURI 64701  
(816) 884-6285  
[askgenealogy@casscolibrary.org](mailto:askgenealogy@casscolibrary.org)

### Hours

#### Monday

10:00am — 6:00pm  
[CLOSED 12-1]

#### Tuesday & Thursday

12:00pm — 6:00pm

#### Wednesday

12:00pm — 8:00pm  
[CLOSED 5-6]

#### Friday - Saturday

10:00am — 5:00pm  
[CLOSED 12-1]

### Research Inquiries:

[askgenealogy@casscolibrary.org](mailto:askgenealogy@casscolibrary.org)



 CCPL Genealogy's Guide To:

## FOLD3



### LIBRARY EDITION

[www.fold3.com](http://www.fold3.com)

**Connect with your family history!**

The Genealogy Branch has tons of resources and experienced genealogists to help you research your family history!

**Visit us on Facebook!**

[www.facebook.com/GenealogyCCPL](https://www.facebook.com/GenealogyCCPL)

Cass County Public Library System

# SEARCHING

Filter ▾

People, Records, Places, Dates...

Q

Clear All

## Basic Search

Use the search bar shown above to search with keywords including names, locations, dates, conflict, record types, branch, etc.

Beginners can start with a basic search. Begin with just a name or a name and location to see what results show up and then add filters from there

## Tagging a Keyword

Marcus Rawlins

Q

Marcus Rawlins

Name

Marcus Rawlins

Place

As you enter keywords into the search bar, it will prompt you with additional options to apply to your search. Tagging your keyword as a *Name*, *Place*, *Record Type*, etc., helps focus your search and filter your results.

## Sorting Your Search Results

Sort: Relevance ▾

Any Time ▾

✓ OCR

Use the **Sort** button located in the top right corner to reorganize your search results by: *Relevance*, *A-Z*, *Recently updated*, *Oldest* or *Newest first*. Also here are the sort for the time frame when the record was added and the OCR toggle.

## Adding Filters to Your Search

Use the Filter button located to the left of the search bar or the filter panel on the left side of the search page to add them to your search. Try different combinations to see how it changes the results.

Note: The more filters and keywords you enter into the search bar simultaneously, *the more specific your search and the fewer the results*.

This may or may not help depending on what you looking for. Start with a broad search and then add or remove filters as needed.

## Viewing Digitized Records

Not all records on Fold3 are digitized. The documents and images that are digitized will have a thumbnail link. When searching or browsing, clicking on the thumbnail or the blue link for the record will direct you to the image viewer, seen below.

Save To Ancestry

WWII Draft Regis... Ra Rawlins, Mar... Page 1

Done Match 1 of 8 unitedjlaw@america.com Find

Image Info

Series Title: WWII Draft Registration Cards  
Full Name: **Rawlins, Marcus**  
Birth Date: 17 Oct 1928  
Birth Place: Oklahoma, Usa  
Race: White  
Employer: George Pepper Dine College  
Weight: 155  
Height: 5 8  
Complexion: Light

REGISTRATION CARD

(Men born on or after July 1, 1924, and on or before December 31, 1926)  
(Also for the registration of men as they reach the 18th anniversary of the date of their birth on or after January 1, 1943)  
REGISTRATION NUMBER: **W 54674** **Marcus** **Dwight** **Rawlins** **12635**  
NAME AND ADDRESS OF PERSON WHO WILL ALWAYS KNOW YOUR ADDRESS: **Rawlins, 2056 N Capital, Salina, Okla**  
PLACE OF RESIDENCE GIVEN ON LINE 1 ABOVE WILL DETERMINE LOCAL BOARD JURISDICTION UNLESS OF REGISTRATION CERTIFICATE WILL BE IDENTICAL  
4. TELEPHONE: **12**  
5. NAME AND ADDRESS OF PERSON WHO WILL ALWAYS KNOW YOUR ADDRESS: **Rawlins, 2056 N Capital, Salina, Okla**  
6. PLACE OF BIRTH: **Okla**  
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# BROWSING

Browsing allows users to view all **Publications** (record collections) by title that are available in a desired research area.

*Searching is the best way to find individual records. Browsing is the best way to see what record collections are available to search.*

By default, the browse page shows a list of all publications in the database. Using the filter panel on the left will narrow down which publications are shown here. Multiple filters can be applied at the same time.

fold3

HOME SEARCH BROWSE WAR STORIES MEMORIALS HELP

MEMBER LOGIN

Filter Publications by:

CONFLICT/TYPE

- US Civil War
- Brown Rebellion
- Civil War (General)
- Civil War (Union)
- Civil War (Confederate)
- French Revolution
- Mexican-American War
- Spanish-American War
- US Revolutionary War
- War of 1812
- World War I

PLACE

- United States of America

PUBLICATION TYPE

- Periodicals
- African American Collection
- Applications
- Casualty Lists
- Cemeteries
- Letters
- Military

Publications List

US Civil War "Widow's Pension"

Civil War "Widow's Pension"

Navy Survivors' Certificates

Navy Survivors' Originals (Shipswrecked)

Navy Widows' Certificates

Navy Widows' Originals (Shipswrecked)

Person Numerical Index

US Veterans Administration Pension Payment Cards

VETERAN SURNAME STARTS WITH

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## Adding Filters When Browsing

The browse window prompts users to select a Publication. Doing so will open up a new column of sub-categories.

Each time another selection is made, a new column appears. When you reach the last column, it will provide links to individual records and/or images based on your selections.