WHAT IS FOLD3?

Fold3 is the perfect resource for those researching their military ancestors. This database provides quick and easy access to over 500 million indexed and digitized military records, including service records, documents, photos, draft cards, and more.

Researchers will also find various curated collections of Native American, African American, and Non-Military records.

FOLD3 LIBRARY EDITION

CCPL patrons can access Fold3 Library Edition for FREE from a library computer or from the comfort of home with a library card. Simply visit the library website and click on the Fold3 link provided at: www.casscolibrary.org/genealogy/databases

CASS COUNTY PUBLIC LIBRARY
GENEALOGY BRANCH

400 EAST MECHANIC ST.
HARRISONVILLE, MISSOURI 64701
(816) 884-6285
askgenealogy@casscolibrary.org

Hours
Monday
10:00am — 6:00pm
[CLOSED 12-1]
Tuesday & Thursday
12:00pm — 6:00pm
Wednesday
12:00pm — 8:00pm
[CLOSED 5-6]
Friday - Saturday
10:00am — 5:00pm
[CLOSED 12-1]
Research Inquiries:
askgenealogy@casscolibrary.org

Quick Links

Use the geographic navigation bar on Fold3’s main page to browse quick links to available record collections for specific wars and conflicts related to each location.

www.fold3.com
Connect with your family history!
The Genealogy Branch has tons of resources and experienced genealogists to help you research your family history!

Visit us on Facebook!
www.facebook.com/GenealogyCCPL

Cass County Public Library System
SEARCHING

Basic Search
Use the search bar shown above to search with keywords including names, locations, dates, conflict, record types, branch, etc.
Beginners can start with a basic search. Begin with just a name or a name and location to see what results show up and then add filters from there

Tagging a Keyword
As you enter keywords into the search bar, it will prompt you with additional options to apply to your search. Tagging your keyword as a Name, Place, Record Type, etc., helps focus your search and filter your results.

Sorting Your Search Results
Use the Sort button located in the top right corner to reorganize your search results by: Relevance, A-Z, Recently updated, Oldest or Newest first. Also here are the sort for the time frame when the record was added and the OCR toggle.

Adding Filters to Your Search
Use the Filter button located to the left of the search bar or the filter panel on the left side of the search page to add them to your search. Try different combinations to see how it changes the results.

Note: The more filters and keywords you enter into the search bar simultaneously, the more specific your search and the fewer the results.
This may or may not help depending on what you looking for. Start with a broad search and then add or remove filters as needed.

Viewing Digitized Records
Not all records on Fold3 are digitized. The documents and images that are digitized will have a thumbnail link. When searching or browsing, clicking on the thumbnail or the blue link for the record will direct you to the image viewer, seen below.

BROWSING
Browsing allows users to view all Publications (record collections) by title that are available in a desired research area.

Searching is the best way to find individual records. Browsing is the best way to see what record collections are available to search.

By default, the browse page shows a list of all publications in the database. Using the filter panel on the left will narrow down which publications are shown here. Multiple filters can be applied at the same time.

Adding Filters When Browsing
The browse window prompts users to select a Publication. Doing so will open up a new column of sub-categories.

Each time another selection is made, a new column appears. When you reach the last column, it will provide links to individual records and/or images based on your selections.