

**MINUTES**  
**Cass County Public Library Board of Trustees**  
**Regular Board Meeting**  
**CCIC – Pearson Hall**  
**November 15, 2023 @ 4:45pm**

**Call to Order: 4:45pm**

Trustees roll call attendance taken by Board President Tonya Long:  
Present: Roger Toomey, Diana Larson, Tonya Long, Becky Klein  
Present via video: Jessica Levsen  
CCPL Staff present: Library Director Dan Brower, Assistant Director Robin Hudson,  
Business Manager Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

**Approval of Agenda**

Diana Larson moved, seconded by Becky Klein, to approve the agenda as presented.  
Motion passed by majority vote.

**Consent Agenda**

Becky Klein moved, seconded by Tonya Long, to approve the consent agenda, including the regular meeting minutes from October 18, 2023, the financial reports for October, and the November payables. Motion passed by majority vote.

**Public Comments**

The Board heard comments from Connie Poisal and Barb Robertson.

**Unfinished Business**

The third reading of the 2024 Budget was presented. Becky Klein moved, seconded by Roger Toomey, to approve the 2024 Budget as presented in the third reading. On roll call vote: Toomey-Aye, Larson-Aye, Levsen-Aye, Long-Aye, Klein-Aye. Motion passed.

The policy revisions for Non-Discrimination and Anti-Harassment Policy and Filming and Photography Policy were discussed. Roger Toomey moved, seconded by Becky Klein, to remove a line from the Filming and Photography Policy under News Media "Advanced permission for such coverage is requested from the Library Director or Assistant Director." On roll call vote: Toomey-Aye, Larson-Aye, Levsen-Aye, Long-Aye, Klein-Aye. Motion passed.

Roger Toomey moved, seconded by Becky Klein, to pass the Filming and Photography Policy as revised. On roll call vote: Toomey-Aye, Larson-Aye, Levsen-Aye, Long-Aye, Klein-Aye. Motion passed.

Becky Klein moved, seconded by Jessica Levsen, to accept the Non-Discrimination and Anti-Harassment Policy as presented. On roll call vote: Toomey-Aye, Larson-Aye, Levsen-Aye, Long-Aye, Klein-Aye. Motion passed.

**New Business**

The Board discussed By-Laws amendments.

**Director’s Report**

Staff changes include:

*New Hires:* Kim Croft, Outreach Youth Specialist

*Resignations:* Dan Brower, Library Director

*Open positions:* Bookmobile Driver, Library Director

**Branch Activity Reports**

Director Brower gave updates about NRC maintenance issues, and remaining pending Pleasant Hill issues.

**Trustees’ Comments**

Jessica Levensen gave an update on CCIC maintenance for the Harrisonville building.

Becky Klein shared an update about the CCPL Foundation’s recent used book sale held November 9-11.

Becky Klein presented Director Brower with a plaque of appreciation, recalling his dedicated service and accomplishments as Assistant Director from 2017 to 2021, and promotion to Library Director by unanimous Board approval in 2021. Becky wanted to wish Dan and his family the best as they go to new places, and thank Dan for all he has done for the citizens and patrons of Cass County Library.

**Recess to Executive Session**

There was no executive session.

**Adjournment**

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:02pm.

The next regular scheduled meeting will be held Wednesday, December 20, 2023 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2023

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Library Director