

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
October 18, 2023 @ 4:45pm

Call to Order: 4:45pm

Trustees present: Becky Klein, Tonya Long, Roger Toomey, Diana Larson, Jessica Levsen
CCPL Staff present: Dan Brower, Robin Hudson, Lori Schneider
Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Jessica Levsen moved, seconded by Becky Klein, to approve the agenda as presented. Motion passed by majority vote.

Consent Agenda

Becky Klein moved, seconded by Jessica Levsen, to approve the consent agenda, including the regular meeting minutes from September 20, 2023, the financial reports for September, and the October payables. Motion passed by majority vote.

Public Comments

The Board heard comments from Glenna Callen and Connie Poisal.

Unfinished Business

The second reading of the 2024 Budget was presented. The board has a work session scheduled October 25 to discuss the 2024 Budget.

New Business

The 2022 Annual Audit Report was presented by Renda Armstrong from DSWA CPA's. Becky Klein moved, seconded by Diana Larson, to accept the annual audit report for 2022. Motion passed by majority vote.

Information about investment funds was presented to the Board and investment CD's were discussed. Becky Klein moved, seconded by Jessica Levsen, to invest \$600,000 in Reserve funds and \$150,000 in Endowment funds in MOSIP 365-day CD's. The Board authorizes Lori Schneider and Dan Brower to process the investments according to CCPL financial policies. On roll call vote: Toomey-Aye, Larson-Aye, Levsen-Aye, Long-Aye, Klein-Aye. Motion passed.

Lindsey Kolisch from Lauber Municipal Law gave a presentation about Sunshine Law and Open Meetings.

Director's Report

Staff changes include:

New Hires: Carrie Ginther, Genealogy Sub; Sara Webb, Tech Services Assistant in Admin; Scott Pagel, Youth Services Coordinator in Admin; Candice Friend, Archie Sub

Resignations: Liz Moberly, Outreach Youth Specialist

Open positions: Outreach Youth Specialist

Branch Activity Reports

Director Brower gave information about policy revisions. Discussion followed.

Trustees' Comments

Becky Klein shared an update about the CCPL Foundation's recent meeting, and upcoming used book sale planned for November 9-11. Becky Klein also announced the Foundation is seeking new members to meet quarterly, advocate for the library, and be involved in fundraisers.

Jessica Levsen announced there is a CCIC meeting scheduled Thursday 10/19.

Recess to Executive Session

At 6:12pm, Jessica Levsen moved, seconded by Becky Klein, to recess to executive session under Missouri Revised Statute 610.021.2 to discuss real estate issues and Missouri Revised Statute 610.021.3 to discuss personnel issues. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Levsen-Aye, Klein-Aye. Motion passed.

At 7:02pm, Becky Klein moved, seconded by Jessica Levsen, that the closed executive session end and regular session resume. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Levsen-Aye, Klein-Aye. Motion passed.

Director Dan Brower submitted his resignation to the Board of Trustees. His last day with CCPL will be Friday November 17, 2023.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:03pm.

The next regular scheduled meeting will be held Wednesday, November 15, 2023 at 4:45pm.

Approved by the Board on _____, 2023

Secretary

Library Director