

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
September 20, 2023 @ 4:45pm

Call to Order: 4:45pm

Trustees present: Becky Klein, Tonya Long, Roger Toomey, Diana Larson, Jessica Levensen via Zoom

CCPL Staff present: Dan Brower, Robin Hudson, Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Becky Klein moved, seconded by Diana Larson, to approve the agenda as presented. Motion passed by majority vote.

Consent Agenda

Becky Klein moved, seconded by Tonya Long, to approve the consent agenda, including the regular meeting minutes from August 16, 2023, the special meeting minutes from August 30, 2023, the financial reports for August, and the September payables. Motion passed by majority vote.

Public Comments

The Board heard comments from Connie Poisal, Tom Marshall, and Dallas Register.

Unfinished Business

New Business

Director Brower presented a draft of the Capital Improvements Plan. The first reading of the 2024 Budget was presented. The board scheduled work sessions in October to discuss both the Capital Improvements Plan and the 2024 Budget.

Director's Report

Staff changes include:

New Hires: Liz Moberly as Outreach Youth Specialist / Driver (Bookmobile)

Transfers: Mary Duncan from Tech Services Assistant in Admin to Business Assistant in Admin

Resignations: Chelsea Cochran, Genealogy Sub

Open positions: Genealogy Sub, Youth Services Coordinator in Admin, Tech Services Assistant in Admin

Branch Activity Reports

Director Brower gave information about STEM kits received from a grant, including circulation stats and survey results. Director Brower also gave an update on the new Pleasant Hill branch, including plans for the upcoming Grand Opening on Friday 9/22 and Open House on Saturday 9/23.

Trustees' Comments

Becky Klein urged all Trustees to visit the new Pleasant Hill branch, and shared about the wonderful library we now have for the community.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 5:21pm.

The next regular scheduled meeting will be held Wednesday, October 18, 2023 at 4:45pm.

Approved by the Board on _____, 2023

Secretary

Library Director