

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
June 21, 2023 @ 4:45pm

Call to Order: 4:45pm

Trustees present: Becky Klein, Tonya Long, Roger Toomey, Diana Larson

Absent: Jessica Levens

CCPL Staff present: Dan Brower, Robin Hudson, Lori Schneider

Pledge of Allegiance

Approval of Agenda

Diana Larson moved, seconded by Tonya Long to approve the revised agenda. Motion passed by majority vote.

Consent Agenda

Becky Klein moved, seconded by Tonya Long, to approve the consent agenda, including the regular meeting minutes from May 17, 2023, the financial reports for May, and the June payables. Motion passed by majority vote.

Public Comments

The Board heard comments from Connie Poisal and Amber Payne

Unfinished Business

New Business

Mike Keith from Mike Keith Insurance presented the annual commercial insurance renewal for 7/1/23. Becky Klein moved, seconded by Diana Larson, to approve the Mike Keith Insurance commercial package renewal as presented for \$24,974 effective 7/1/23 to 6/30/24 and the Government Crime Policy for \$1,565 effective 7/1/23 to 6/30/24. Motion passed by majority vote.

Sara Czech, Cass County Health Department Director, gave a presentation about partnering with CCPL as a distribution point for NARCAN medication, as a result of the National Opioid Settlement funds distributed to Cass County. She will prepare a Memorandum of Understanding for the Board to review.

Roger Toomey moved, seconded by Becky Klein to ratify the vote to obtain appraisal of the Harrisonville property passed during closed session on 6/1/23. Motion passed by majority vote.

Director's Report

Staff changes include: Transfers: Achala Tiwari from NRC Sub to Pleasant Hill 20-hour Library Assistant, Pat Wheeler from Pleasant Hill Sub to 12-hour Library Assistant. New Hires: Rhonda Kasper as Pleasant Hill Sub, Cassandra Scott as NRC Sub.

Open positions include: Archie Youth Specialist, Archie Sub.

Branch Activity Reports

Director Brower gave an update on the new Pleasant Hill building, including a seventh field report for the project. Director Brower also gave updates on the Peculiar kiosk coming in July, and the ongoing NRC expansion project.

Trustees' Comments

None.

Recess to Executive Session

At 6:10pm, Tonya Long moved, seconded by Becky Klein, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues, Missouri Revised Statute 610.021.2 to discuss real estate issues, Missouri Revised Statute 610.021.3 to discuss personnel issues, and Missouri Revised Statute 610.021.12 to discuss bids. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Klein-Aye. Motion passed.

At 7:50pm, Tonya Long moved, seconded by Becky Klein, that the closed executive session end and regular session resume. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Klein-Aye. Motion passed.

Actions from Executive Session

Becky Klein moved, seconded by Tonya Long, to approve Executive Session Real Estate Minutes from 5/17/23 and Executive Session Personnel Minutes from 5/17/23 and Executive Session Bids Minutes from 5/17/23. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Klein-Aye. Motion passed.

Roger Toomey moved, seconded by Diana Larson, to approve Executive Session Legal/Real Estate Minutes from 6/1/23. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Klein-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:51pm.

The next regular scheduled meeting will be held Wednesday, July 19, 2023 at 4:45pm.

Approved by the Board on _____, 2023

Secretary

Library Director