

MINUTES  
Cass County Public Library Board of Trustees  
Regular Board Meeting  
CCIC – Pearson Hall  
July 20, 2022 @ 4:45pm

**Call to Order: 4:45pm**

Trustees present: Barbara Boucher, Becky Klein, Tonya Long, Roger Toomey, April Nourse  
CCPL Staff present: Dan Brower, Robin Hudson, Lori Schneider

**Approval of Agenda**

Barbara Boucher moved, seconded by Tonya Long, to approve the revised agenda, removing Library Board Orientation. On roll call vote, the motion passed unanimously.

**Consent Agenda**

Tonya Long moved, seconded by Barbara Boucher, to approve the consent agenda, including the regular meeting minutes from June 15, 2022, and the financial reports for June. On roll call vote, the motion passed unanimously.

**Public Comments**

The Board heard from Dallas Register, John Webb, Chelsea Clarke, Connie Poisal, and Laurel Rostollan.

**Unfinished Business**

Michael Short and Conner Swanson from Stifel presented a Tax Levy Analysis. Discussion followed.

**New Business**

Under New Business, election of officers took place. Tonya Long was nominated for President. Barbara Boucher moved, seconded by Becky Klein, to accept the nomination and elect Tonya Long as Board President. On roll call vote, the motion passed unanimously.

At this point, new Board President Tonya Long took over facilitating the meeting from former President Becky Klein.

Becky Klein was nominated for Vice President. Barbara Boucher moved, seconded by Tonya Long, to accept the nomination and elect Becky Klein as Board Vice President. On roll call vote, the motion passed unanimously.

Barbara Boucher was nominated for Treasurer. Becky Klein moved, seconded by Tonya Long, to accept the nomination and elect Barbara Boucher as Board Treasurer. On roll call vote, the motion passed unanimously.

April Nourse was nominated to serve as board representative on the CCIC (Cass County Information Center) board. Discussion followed. Roger Toomey moved, seconded by Barbara Boucher, to accept the nomination and appoint April Nourse as the CCIC representative. On roll call vote, the motion passed unanimously.

Director Dan Brower explained the Pleasant Hill contractor bids. Jean Stoverick from Clark & Enersen was also in attendance to answer questions. Discussion followed. Becky Klein moved, seconded by April Nourse, to approve the base bid from Royal Construction Services in the amount of \$3,559,000.00, with an estimated completion date of 180 days once construction starts. On roll call vote, the motion passed unanimously.

Becky Klein moved to approve Alternates No. 2, 4, and 5 of the Royal Construction Services bid. There was no second.

April Nourse moved, seconded by Becky Klein, to approve Alternates No. 4 (Folding Panel Partition at \$25,000) and 5 (Patio Seat Walls at \$38,000) of the Royal Construction Services bid. On roll call vote, the motion passed unanimously.

Director Dan Brower and Business Manager Lori Schneider presented information about the Missouri Securities Investment Program (MOSIP) and CD investments. Discussion followed. Becky Klein moved, seconded by Barbara Boucher, to authorize Lori Schneider to begin the process of opening an account with MOSIP and obtain the necessary paperwork and signatures, according to the information presented at the meeting. Authorized persons on the account would be the Library Director, Business Manager, and Board Treasurer. On roll call vote, the motion passed unanimously.

Becky Klein moved, seconded by April Nourse, that after an account is established with MOSIP, the library invest \$500,000 reserve funds and \$150,000 Endowment funds in MOSIP 12-mo CD's. The Board authorizes Lori Schneider and Dan Brower to amend the investments, in the event the interest rates or terms. On roll call vote, the motion passed unanimously.

Becky Klein moved, seconded by April Nourse, that after an account is established with MOSIP, the library invest \$150,000 Mary Margaret Ledwidge funds in a MOSIP 6-mo CD. After discussion, the motion was amended.

Becky Klein moved, seconded by Barbara Boucher, that after an account is established with MOSIP, the library invest \$293,475 combined Mary Margaret Ledwidge funds and Building funds in MOSIP 6-mo CD's. The Board authorizes Lori Schneider and Dan Brower to amend the investments, in the event the interest rates or terms. On roll call vote, the motion passed unanimously.

Director Brower presented the CCPL Board Code of Ethics for biennial renewal. Tonya Long moved, seconded by Becky Klein, to pass the Code of Ethics as presented. On roll call vote, the motion passed unanimously.

The August Board Meeting date was discussed. Barbara Boucher moved, seconded by April Nourse, to change the August board meeting date from August 17 to August 24 at 4:45pm. On roll call vote, the motion passed unanimously.

6:15pm – Barbara Boucher left the meeting.

### **Director's Report**

New hires include: Admin 24-hour IT Specialist David Stutzman, who started July 11. Steve Erichsen, the resigning Technology & Facilities Coordinator, official last day will be July 21. His replacement is Zach Walsh, who was hired in May.

**Branch Activity Reports**

Director Brower informed the board of maintenance updates at Harrisonville, along with updates about the new Bookmobile.

**Trustees' Comments**

April Nourse, new board member, introduced herself.

Tonya Long asked if a CCIC Financial report had been received. Director Brower reported it has not.

**No Recess to Executive Session****Adjournment**

It was moved that the meeting adjourn. This was seconded and passed unanimously at 6:28pm.

The next regular scheduled meeting will be held Wednesday, August 24, 2022 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2022

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Library Director