

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
April 20, 2022 @ 4:45pm

Call to Order: 4:45pm

Trustees present: Barbara Boucher, Becky Klein, Tonya Long, Roger Toomey, Mary Dobson
CCPL Staff present: Dan Brower, Lori Schneider, Robin Hudson

Approval of Agenda

Becky Klein moved, seconded by Tonya Long, to approve the agenda with the revision under "Recess to Executive Session" to add "Personnel Issues – MO Rev. Stat. 610.021.3". On roll call vote, the motion passed unanimously.

Consent Agenda

Mary Dobson moved, seconded by Barbara Boucher, to approve the consent agenda, including the regular meeting minutes from March 16, 2022, and the financial reports for March. On roll call vote, the motion passed unanimously.

Public Comments

The board heard from Joe Rostollan and Diana Larson.

Unfinished Business

The Board discussed By-Laws revisions.

The Board discussed Operational Policy revisions.

The Acceptable Use of Electronic Resources Policy was discussed. A motion was made to approve the Acceptable Use of Electronic Resources Policy with a revision to the statement on "Viewing and/or printing inappropriate images or text...", but the motion was withdrawn.

Mary Dobson moved, seconded by Barbara Boucher, to approve the Children and Teen Areas Policy as presented. On roll call vote, Boucher-Aye, Long-Aye, Toomey-Abstain, Dobson-Aye, Klein-Aye. Motion passed 4/1.

Tonya Long moved, seconded by Barbara Boucher, to approve the Code of Conduct Policy as presented. On roll call vote, the motion passed unanimously.

Becky Klein moved, seconded by Tonya Long, to approve the Confidentiality of Patron Information Policy as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to approve the Denial of Service Policy as presented. On roll call vote, the motion passed unanimously.

Barbara Boucher moved, seconded by Mary Dobson, to approve the Digital Video Camera Operational Policy as presented. On roll call vote, Boucher-Aye, Long-Nay, Toomey-Nay, Dobson-Aye, Klein-Aye. Motion passed 3/2.

Tonya Long moved, seconded by Barbara Boucher, to approve the Gifts Policy as presented. On roll call vote, the motion passed unanimously.

Barbara Boucher moved, seconded by Mary Dobson, to approve the Library Closings Policy as presented. On roll call vote, the motion passed unanimously.

New Business

Becky Klein moved, seconded by Barbara Boucher, to move the May board meeting to 5/25/22 at 4:45pm. On roll call vote, the motion passed unanimously.

Director's Report

Staff changes include: hiring of Zach Walsh, new Technology & Facilities Coordinator, effective 5/2/22. Open positions include: Admin 24-hour Technology Specialist and Garden City Substitute Library Assistant.

Branch Activity Reports

Director Brower discussed the possibility of increasing hours at Garden City and Pleasant Hill for Summer Reading, and gave an update on the Bookmobile.

Becky Klein thanked Lori Schneider for handing out updated Rent sheets and Pleasant Hill Project Funding sheets for first quarter.

Trustees' Comments

Becky Klein would like to revisit the Compensation Study proposals from last April, and has asked Director Brower and Pat Peel to gather information. The Compensation Study would evaluate pay scales and job classifications, as well as help with budget planning. Discussion followed.

Barbara Boucher commented on a letter from Director Brower on 3/7. Barbara would like the Board to know about any public comments that come through him.

Tonya Long asked if a CCIC Financial report had been received. Director Brower has not received a recent report, but will ask at the next CCIC meeting. Tonya Long also asked about the law enforcement officer at the meeting, and Director Brower answered.

Mary Dobson commented about CCPL community involvement in the Chambers and upcoming seasonal Farmer's Markets. Mary Dobson also complimented the staff for the excellent CCPL Staff In-Service day held 4/11/22.

Becky Klein gave an update about CCPL Foundation's continual fundraising and upcoming projects.

Recess to Executive Session

At 6:20pm, Becky Klein moved, seconded by Tonya Long, to recess to executive session under Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote, the motion passed unanimously.

At 6:36pm, Tonya Long moved, seconded by Barbara Boucher, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

At 6:36pm, Tonya Long moved, seconded by Barbara Boucher, to recess to executive session under Missouri Revised Statute 610.021.3 to discuss personnel issues. On roll call vote, the motion passed unanimously.

At 6:39pm, Becky Klein moved, seconded by Barbara Boucher, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed unanimously at 6:39pm.

The next regular scheduled meeting will be held Wednesday, May 25, 2022 at 4:45pm.

Approved by the Board on _____, 2022

Secretary

Library Director