

## MINUTES

Cass County Public Library  
Board of Trustees  
Regular Board Meeting  
CCIC – Pearson Hall  
December 15, 2021  
4:45 p.m.

CALL TO ORDER: 4:45pm

Trustees present: Barbara Boucher, Mary Dobson, Becky Klein, Tonya Long, Roger Toomey

CCPL Staff present: Dan Brower, Lori Schneider

Becky Klein introduced Dan Brower as the new Library Director. Becky also spoke briefly of the library's 75<sup>th</sup> Anniversary.

Barbara Boucher moved, seconded by Tonya Long, to approve the agenda with the addition of "Recess to Executive Session – Personnel Issues". On roll call vote, the motion passed unanimously.

Mary Dobson moved, seconded by Roger Toomey, to approve the consent agenda, including the regular meeting minutes from November 17, 2021, and the financial reports for November. On roll call vote, the motion passed unanimously.

Under Public Comments, the board heard from Michael Firkins and Dallas Register. John Webb wished to give public comment, but had not arrived in time to sign up. He proceeded to speak even after he was advised of CCPL's policy.

Under New Business, Director Brower went over information about the meetings with Michael Short from Stifel. Director Brower also gave updates regarding the Harrisonville building, including the recent air quality report. There is no reason for the building to close, and it is safe for people to be in the building. Director Brower discussed Human Resources updates and goals. Trustee Orientation and Information was given to each Trustee, including Missouri Public Library Standards, Missouri Public Library Trustee Manual, and Ten Basic Responsibilities of Nonprofit Boards. Director Brower also gave an update on In-Branch Programming, scheduled to begin in January 2022, despite COVID-19 cases increasing again. Tonya Long commented that the government's job is not to protect people. Director Brower reiterated that In-Branch, In-Person Programming would begin at all branches in January 2022.

The Board discussed participating in the selection of a new Assistant Director. Director Brower will update the Board of Trustees on the process and interview dates.

Under Director's Report, staff changes include: hiring of Rod Inman, new Northern Resource Center Branch Manager effective 1/3/22, and Andrea Montgomery, 20-hour Admin Tech Services Assistant who started 11/29/21. Open positions include Assistant Director.

The Branch Activity Reports were discussed. Director Brower gave an update on the MPLD Conference he attended December 1-3, and reported on Enhanced Services.

Under Trustees' Comments, Barb Boucher would like to see a procedure change in Children's book acquisitions. Director Brower informed the Board that the library attorney will schedule a closed meeting in January to discuss this.

Under Trustees' Comments, Becky Klein thanked Mary Dobson and volunteers for answering "Letters to Santa".

Under Trustees' Comments, Mary Dobson would like to wish the Board, Staff, and Patrons healthy holidays and a happy new year, and commented on her involvement throughout the past years, including Raymore and Peculiar Chamber events, Cass County Economic Development Committee & book clubs. Ms. Dobson also pointed out the library's page in "View of the Hill" booklet from Pleasant Hill.

At 5:40pm, Becky Klein moved, seconded by Mary Dobson, to recess to executive session under Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote, the motion passed unanimously.

At 5:57pm, Barbara Boucher moved, seconded by Tonya Long, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

At 5:57pm, Becky Klein moved, seconded by Barbara Boucher, to recess to executive session under Missouri Revised Statute 610.021.3 to discuss personnel issues. On roll call vote, the motion passed unanimously.

At 6:17pm, Barbara Boucher moved, seconded by Mary Dobson, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

It was moved that the meeting adjourn. This was seconded and passed unanimously at 6:18pm.

The next regular scheduled meeting will be held Wednesday, January 19, 2022 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2022

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Secretary

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Library Director

MINUTES  
Cass County Public Library  
Board of Trustees  
Executive Session – Real Estate  
CCIC – Pearson Hall  
December 15, 2021

Draft

CALL TO ORDER: 5:40 p.m.

Present: Board Members: Barbara Boucher, Mary Dobson, Becky Klein, Tonya Long, Roger Toomey  
CCPL Staff: Dan Brower, Lori Schneider

At 5:40pm, Becky Klein moved, seconded by Mary Dobson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss real estate issues. On roll call vote, the motion passed unanimously.

It was moved by Tonya Long and seconded by Mary Dobson to approve the Executive Session minutes from 11/17/21 and 12/6/21. On roll call vote, the motion passed unanimously.

It was moved by Becky Klein and seconded by Tonya Long to accept the Architect contract from Clark & Enersen. On roll call vote, the motion passed unanimously.

It was moved by Roger Toomey and seconded by Mary Dobson to accept the real estate sales contract, to be signed by Becky Klein, Board of Trustees President, detailing the sale of 101 S. 7 Highway in Pleasant Hill, Missouri from Goppert Financial Bank to the library for \$550,000. The Board of Trustees President is authorized to sign all closing documents. On roll call vote: Boucher – Nay, Long – Yay, Toomey – Yay, Dobson – Yay, Klein – Yay. Motion carried.

At 5:57pm, Barbara Boucher moved, seconded by Tonya Long, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

Approved by the Board on \_\_\_\_\_, 2022.

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Secretary

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Library Director