

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
September 18, 2024 @ 4:45pm

Call to Order: 4:45pm

Trustees roll call attendance taken by Board President Tonya Long:
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,
Business Manager Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Diana Larson moved, seconded by Dennis Minich, to approve the agenda as presented.
Motion passed by majority vote.

Consent Agenda

Diana Larson moved, seconded by Becky Klein, to approve the consent agenda as presented, including the regular meeting minutes from August 21, 2024, the financial reports for August, and the September 2024 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

Becky Klein moved, seconded by Sherri Peters, to approve the Addition of Confidentiality Article IV of the Board By-Laws. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

New Business

The first reading of the 2025 Budget was presented. Discussion followed. Director Robin Hudson reminded everyone about the budget work session scheduled for October 9 at 5:00pm in the meeting room at NRC branch.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:
Transfers: Abigail Cellineri – from 30-hour HA Library Assistant to GC Substitute, Kathy Wray – from GC Substitute to GC 20-hour Youth Specialist.
New Hires: Julie Dennis – 12-hour Genealogy Library Assistant, Elizabeth Eckels – 12-hour NRC Library Assistant, Jill Garoutte – 20-hour HA Library Assistant.
Openings: 24-hr IT Specialist in Admin, 12-hour NRC Library Assistant, 30-hour HA Library Assistant

Mr. Hallenberg also announced the upcoming Winter Reading Challenge is scheduled to run from December 15 to February 28.

Director Updates

Director Robin Hudson updated the board on maintenance issues at Pleasant Hill and renovations at the Royal Street Annex. Director Hudson also gave updates about the Exploration Library collection and usage, including a new Oral History Kit.

Trustees' Comments

None.

Recess to Executive Session

At 5:02pm, Becky Klein moved, seconded by Diana Larson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 7:03pm, Becky Klein moved, seconded by Dennis Minich, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Actions from Executive Session

Becky Klein moved, seconded by Dennis Minich, to approve Executive Session Legal Minutes from 8/21/24. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:05pm.

The next regular scheduled meeting will be held Wednesday, October 16, 2024 at 4:45pm.

Approved by the Board on _____, 2024

Secretary

Library Director