

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
September 17, 2025 @ 4:00pm

The meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Call to Order: 4:00pm

Trustees roll call attendance taken:

Present: Becky Klein, Sherri Peters, Diana Larson, Dennis Minich

Absent: Dianne Hon

CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg, Business Manager Lori Schneider, HR Generalist Pat Peel

Pledge of Allegiance

Approval of Agenda

Sherri Peters moved, seconded by Dennis Minich, to approve the meeting agenda as presented. Motion passed by majority vote.

Consent Agenda

Dennis Minich moved, seconded by Sherri Peters, to approve the consent agenda, including the regular meeting minutes from August 20, 2025, the financial reports for August, and the September 2025 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

None

New Business

Dennis Minich moved, seconded by Diana Larson, to close the Utility Account at Commerce Bank. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye. Motion passed.

Operations policies and Conduct and Performance policies were presented and discussed. Dennis Minich moved, seconded by Sherri Peters, to approve Policies #105, 505, 506, 515, 517, 518, 520, 521, 522, 523 and 526 as presented. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye. Motion passed.

The first reading of the 2026 Budget was presented and discussed.

The Beanstack reading platform was discussed.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:

Transfer: Amy Burkholder - from Outreach Coordinator to GC Branch Manager

Retirement: Ellen Connor - Drexel Branch Manager - 9/26

Mr. Hallenberg updated the board about Cass County passport facilities, new database HelpNow by Brainfuse, and the Margaret McIntyre quilt display currently at NRC.

Director Updates

Director Robin Hudson informed the Board about the progress of the Drexel branch renovation, Harrisonville project update including bond financing sale and closing date scheduled for 9/30, and the 2026 Summer Library Program collaborative theme "Read, Score, Roar" that ties into the 2026 World Cup.

Trustees' Comments

Becky Klein announced the Foundation used book sale will be held on October 23, 24, and 25 at 1827 E. North Ave (next door to Furniture Deals) in Belton.

Recess to Executive Session

At 4:59pm, Diana Larson moved, seconded by Dennis Minich, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye. Motion passed.

At 5:25pm, Dennis Minich moved, seconded by Sherri Peters, that the closed executive session end and regular session resume. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye. Motion passed.

Actions from Executive Session

Dennis Minich moved, seconded by Diana Larson, to approve Executive Session Legal and Real Estate Minutes from 8/20/25. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 5:27pm.

The next regular scheduled meeting will be held Wednesday, October 15, 2025 at 4:00pm.

Approved by the Board on _____, 2025

Secretary

Library Director