

**MINUTES**  
**Cass County Public Library Board of Trustees**  
**Tax Levy Public Hearing & Regular Board Meeting**  
**Harrisonville Branch – Meeting Room**  
**August 21, 2024 @ 4:45pm**

**Tax Levy Public Hearing: 4:45pm**

The tax levy hearing was held. Library Director Robin Hudson presented the proposed tax rate of .2420 per \$100.00 of the 2024 assessed property valuation. This is the rate authorized by voters for the current year as authorized in the State Auditor's Review (7/25/24). Based on tax revenue from the proposed rate, the amount of revenue to be budgeted in 2025 will be \$5,835,810.

Board President Tonya Long asked for public comment. There was none. Discussion followed.

At 4:56pm the Public Hearing adjourned.

**Call to Order: 4:57pm**

Trustees in attendance: Dennis Minich, Sherri Peters, Becky Klein, Diana Larson, Tonya Long

CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg, Business Manager Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

**Pledge of Allegiance**

**Approval of Agenda**

Becky Klein moved, seconded by Diana Larson, to approve the agenda as presented. Motion passed by majority vote.

**Consent Agenda**

Becky Klein moved, seconded by Dennis Minich, to approve the consent agenda as presented, including the regular meeting minutes from July 17, 2024, the financial reports for July, and the August 2024 payables. Motion passed by majority vote.

**Public Comments**

There were no public comments.

**Unfinished Business**

None.

**New Business**

The first reading of the Board By-Laws: Addition of confidentiality Article was held.

Becky Klein moved, seconded by Sherri Peters, to accept the recommended tax rate of .2420 per \$100.00 assessed valuation as proposed in the Notice of Public Hearing. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Nay, Long-Aye. Motion passed.

Sherri Peters moved, seconded by Becky Klein, to nominate Dennis Minich as the representative on the CCIC board. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

### **Director's Report**

Staff changes include:

*Transfers:* Achala Tiwari – from 12-hour to 30-hour NRC Library Assistant, Lacey Irvin – from GC Youth Specialist to Substitute.

Assistant Director Leigh Hallenberg informed the board about notary services offered at CCPL, along with museum passes currently available. He also informed the Board about upcoming Staff Development Day scheduled for Monday, 10/21/24, when all locations will be closed.

### **Director Updates**

Director Robin Hudson updated the board on the final 2023 audit report, which was included in the meeting packet. She also informed the Board about the start of the Capital Improvement Plan, including a Facilities Tour held 7/18 with Steve Potter and architect Brad McKenzie.

The Board scheduled a Facilities Tour for Thursday 10/3 from approximately 9am-5pm.

The Board scheduled a Budget Work Session for Wednesday 10/9 from 5-7:30pm.

Director Hudson also gave updates about NRC maintenance issues, and renovations at Royal Street building in Harrisonville.

### **Trustees' Comments**

None.

### **Recess to Executive Session**

At 5:26pm, Becky Klein moved, seconded by Diana Larson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 7:30pm, Becky Klein moved, seconded by Sherri Peters, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

### **Actions from Executive Session**

Dennis Minich moved, seconded by Diana Larson, to approve Executive Session Personnel and Legal Minutes from 7/17/24. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Dennis Minich moved, seconded by Becky Klein, to inform Mr. Mark Bodine to pause legal action and all billable hours in law suits, effective 8:00am on 8/22/24, with the exception of court-mandated deadlines to be communicated and approved by Board President Tonya Long. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

**Adjournment**

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:35pm.

The next regular scheduled meeting will be held Wednesday, September 18, 2024 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2024

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Library Director