

MINUTES
Cass County Public Library Board of Trustees
Tax Levy Public Hearing & Regular Board Meeting
Harrisonville Branch – Meeting Room
August 20, 2025 @ 4:45pm

The meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Tax Levy Public Hearing: 4:45pm

The tax levy hearing was held. Library Director Robin Hudson presented the proposed tax rate of .2281 per \$ 100.00 of the 2025 assessed property valuation. This is the full allowable rate in accordance with Missouri law. Based on tax revenue from the proposed rate, the amount of revenue to be budgeted in 2026 will be \$6,122,161.

Board President Becky Klein asked for public comment. There was none.

At 4:46pm the Public Hearing adjourned.

Call to Order: 5:00pm

Trustees roll call attendance taken:

Present: Becky Klein, Sherri Peters, Diana Larson, Dennis Minich, Dianne Hon

CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg, Business Manager Lori Schneider

Pledge of Allegiance

Approval of Agenda

Sherri Peters moved, seconded by Dianne Hon, to add item #4 "Time for Regular Monthly Meeting" under New Business to meeting agenda. Motion passed by majority vote.

Sherri Peters moved, seconded by Diana Larson, to approve the revised agenda. Motion passed by majority vote.

Consent Agenda

Dennis Minich moved, seconded by Becky Klein, to approve the consent agenda, including the regular meeting minutes from July 16, 2025, the financial reports for July, and the August 2025 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

Michael Short from Stifel, Nicolaus & Company Public Finance and Mike Wright with Raymond James & Associates presented information about Certificates of Participation

Series 2025 of the District to Finance Library Facilities, and answered questions from Board members.

Dianne Hon moved, seconded by Sherri Peters, to approve Resolution #082025 as presented. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

New Business

Dennis Minich moved, seconded by Dianne Hon, to approve the recommended tax rate of .2281 per \$100 assessed valuation as presented in the Notice of Public Hearing. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Conduct and Performance policies were presented and discussed. Diana Larson moved, seconded by Becky Klein, to approve Policies #501, 502, 503, 507, 508, 510, 511 and 514 as presented. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

The time of monthly board meetings was discussed. Dennis Minich moved, seconded by Diana Larson, to move the regular monthly third Wednesday meeting time to 4:00pm, starting in September. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:

Transfer: Jana Riggs - from GC Branch Manager to Youth Services Coordinator

Mr. Hallenberg updated the board about the upcoming Drexel renovation plans, the Staff Development Day scheduled for 10/13, Summer Library Program stats, and a new database HelpNow by Brainfuse.

Director Updates

Director Robin Hudson informed the Board about closing on the Locust property on Monday 8/18, updated bandwidth at Drexel branch, working with OMNI HR for continuing competitive wage strategies, and securing a vendor to complete the strike card systems project.

Trustees' Comments

Becky Klein reminded everyone to be thinking about possible dates for a budget work session after the September board meeting.

Becky Klein informed the board the Foundation found a location for a fall used book sale, but a date and time has not been set yet.

Recess to Executive Session

At 5:55pm, Sherri Peters moved, seconded by Dennis Minich, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

At 6:15pm, Dennis Minich moved, seconded by Sherri Peters, that the closed executive session end and regular session resume. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Actions from Executive Session

Dennis Minich moved, seconded by Sherri Peters, to approve Executive Session Legal Minutes from 7/16/25, Executive Session Personnel Minutes from 7/16/25, Special Meeting Executive Session Legal Minutes from 8/4/25, and Special Meeting Executive Session Legal Minutes from 8/14/25 . On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Dianne Hon moved, seconded by Diana Larson, to sell Pearl Street property for \$70,000 to John Foster and designate Robin Hudson to be the authorized signer at closing. On roll call vote: Klein-Aye, Peters-Aye, Minich-Abstain, Larson-Aye, Hon-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:17pm.

The next regular scheduled meeting will be held Wednesday, September 17, 2025 at 4:00pm.

Approved by the Board on _____, 2025

Secretary

Library Director