

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
May 21, 2025 @ 4:45pm

Call to Order: 4:45pm

Trustees roll call attendance taken by Board President Tonya Long:
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,
Business Manager Lori Schneider
Attorney present: Lindsey Kolisch from Lauber Municipal

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Dennis Minich moved, seconded by Becky Klein, to approve the agenda as presented.
Motion passed by majority vote.

Consent Agenda

Diana Larson moved, seconded by Dennis Minich, to approve the consent agenda, including the regular meeting minutes from April 16, 2025, the financial reports for April, and the May 2025 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

Representatives from Navigate Building Solutions (Todd Sweeney) and Clark & Enersen (Allison Wonder and Alysse Pope) presented a slide show of information about the Harrisonville site plan and answered questions from Board members.

Director Robin Hudson presented the updated Capital Improvement Plan 2025-2030 Draft.

Director Robin Hudson presented the revised Strategic Plan. Becky Klein moved, seconded by Sherri Peters, to approve the Strategic Plan 2023-2026 with revisions as presented. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

New Business

Safety and Health Policy Revisions were presented. Sherri Peters moved, seconded by Becky Klein, to adopt Policies #703 and #704 with changes as discussed. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:

New Hires: Matthew Porte - NRC PT Library Assistant

Mr. Hallenberg informed the board about a successful Family Fun Day held 5/4, branch personnel budgets tracking, Drexel renovations, and Adult Summer Library Program prizes.

Director Updates

Director Robin Hudson updated the Board about the Spring Re-Engagement Campaign, the new Outreach van, and the status of the 2024 audit report.

Trustees' Comments

None.

Recess to Executive Session

At 5:53pm, Diana Larson moved, seconded by Dennis Minich, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.13 to discuss personnel issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 7:17pm, Diana Larson moved, seconded by Dennis Minich, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Actions from Executive Session

Dennis Minich moved, seconded by Becky Klein, to approve Executive Session Legal and Real Estate Minutes from 4/16/25, and Executive Session Personnel Minutes from 4/16/25. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:20pm.

The next regular scheduled meeting will be held Wednesday, June 18, 2025 at 4:45pm.

Approved by the Board on _____, 2025

Secretary

Library Director