

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
April 16, 2025 @ 4:45pm

Call to Order: 4:45pm

Trustees roll call attendance taken by Board President Tonya Long:
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,
Business Manager Lori Schneider
Attorney present: Lindsey Kolisch from Lauber Municipal

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Diana Larson moved, seconded by Becky Klein, to approve the revised agenda. Motion passed by majority vote.

Consent Agenda

Dennis Minich moved, seconded by Becky Klein, to approve the consent agenda, including the regular meeting minutes from March 19, 2025, the financial reports for March, and the April 2025 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

Michael Short from Stifel and Rick McConnell from Kutak Rock, LLP presented information about bond financing and the projected schedule of events. Sherri Peters moved, seconded by Becky Klein, to adopt the Resolution of Intent No. 041625 as revised to retain Kutak Rock, LLP as special counsel related to the issuance of obligations for the Project. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

New Business

Director Robin Hudson explained suggestions for revisions to the Strategic Plan. Director Hudson also presented the Capital Improvement Plan 2025-2030 Draft.

General Workplace Policy Revisions were presented. Becky Klein moved, seconded by Diana Larson, to adopt revisions to Policies 202, 203, 204, 206, 207, 208. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:
Transfer: Israel Gulley – NRC Library Assistant 30 hour to 40 hour

New Hires: Madelyne Swackhamer - HA PT Library Assistant, Marty White – Admin PT Courier Driver, John Smith - Admin PT Courier Driver.

Openings: 1 PT NRC Library Assistant

Mr. Hallenberg expressed appreciation to CCPL Foundation for the gift cards given to all staff, announced Jana Riggs was selected to attend the ALA conference in Philadelphia in June, and informed the board about the collaboration with Archie school district.

Director Updates

Director Robin Hudson updated the Board about maintenance issues, upcoming seminar from Lauber, and plans to add another Facilities position.

Trustees' Comments

Becky Klein informed the board about the recent Foundation meeting held Monday 4/14, the gift cards given to 95 CCPL employees, donation to CCPL for SLP award books, and plans to update by-laws and plan for bi-annual book sale in the fall.

Dennis Minich announced the CCIC meets next Thursday at 4:00pm at Troutt Beeman.

Recess to Executive Session

At 5:42pm, Becky Klein moved, seconded by Diana Larson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues, Missouri Revised Statute 610.021.2 to discuss real estate issues, and Missouri Revised Statute 610.021.13 to discuss personnel issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 7:02pm, Dennis Minich moved, seconded by Becky Klein, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Actions from Executive Session

Diana Larson moved, seconded by Dennis Minich, to approve Executive Session Legal Minutes from 3/19/25. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:05pm.

The next regular scheduled meeting will be held Wednesday, May 21, 2025 at 4:45pm.

Approved by the Board on _____, 2025

Secretary

Library Director