

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch - Meeting Room
March 18, 2026 @ 4:00pm

The meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Call to Order: 4:00pm

Trustees roll call attendance taken:

Present: Becky Klein, Sherri Peters, Dennis Minich, Diana Larson, Dianne Hon

CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,
Business Manager Lori Schneider, HR Generalist Pat Peel

CCPL Attorney present: Lindsey Kolisch from Lauber Municipal

Pledge of Allegiance

Approval of Agenda

Becky Klein moved, seconded by Dianne Hon, to approve the revised meeting agenda as presented. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Consent Agenda

Diana Larson moved, seconded by Dennis Minich, to approve the consent agenda, including the regular meeting minutes from February 18, 2026, the financial reports for February, and the revised March 2026 payables. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Public Comments

There were no public comments.

Unfinished Business

The Pleasant Hill Storywalk Asphalt Contractor bids were discussed. Dennis Minich moved, seconded by Diana Larson, to accept the bid from Asphalt/Tandem Paving Services for the Pleasant Hill Storywalk for \$35,859.98. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

New Business

A letter to the City of Harrisonville regarding permit fees was discussed. Dennis Minich moved, seconded by Sherri Peters, for Becky Klein to sign the letter and send it. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Todd Sweeney and Joe Dulle from Navigate Building Solutions presented information regarding planning and site analysis services for a potential Raymore Branch. Discussion followed. Becky Klein moved, seconded by Diana Larson, to proceed with planning and site analysis with Navigate Building Solutions for a potential Raymore Branch. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

The Harrisonville rent payment was discussed. Dennis Minich moved, seconded by Diana Larson, to pay \$11,000 for April 2026 rent for Harrisonville building to Cass County Historical Society. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Revisions for Operational policies were discussed.

Becky Klein moved, seconded by Sherri Peters, to approve policy revisions to Policy #108 Fees, #109 Gifts, #110 Library Closings, #115 Smoke-Free Environment, #119 Suspension of Privileges for Health Reasons. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Branch Activity Report

Assistant Director Leigh Hallenberg informed the Board about staff changes, including two new hires and one transfer, and the current open positions of PT Library Assistant at Archie and Harrisonville.

Mr. Hallenberg updated the board about the planned celebration on April 7 for Archie's 5-year anniversary in the new location, along with the Winter Reading Challenge completion and the Kiwanis lunch he attended March 3.

Director's Report

Director Robin Hudson planned the new location groundbreaking, now scheduled for Wednesday, April 15, at 2:30pm. Director Hudson also provided an update on the Strategic Plan and pointed out the library's success in 2025, as seen in the 2025 Annual Report, which was included in board packets.

Trustees' Comments

Dennis Minich reported the CCIC would be meeting Thursday, March 19. The CCIC also met March 2, and a new board member was seated. Dennis also has current CCIC by-laws and financial statements.

Becky Klein reported the CCPL Foundation would be meeting again in April.

Recess to Executive Session

At 4:57pm, Becky Klein moved, seconded by Dennis Minich, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues. Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

At 5:22pm, Becky Klein moved, seconded by Dennis Minich, that the closed executive session end and regular session resume. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Actions from Executive Session

Becky Klein moved, seconded by Dennis Minich, to approve Executive Session Legal and Negotiated Contract Minutes from 2/18/26, and Special Meeting Executive Session Legal Minutes from 3/12/26. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 5:23pm.

The next regular scheduled meeting will be held Wednesday, April 15, 2026 at 4:00pm.

Approved by the Board on _____

Secretary _____

Library Director _____