

**MINUTES**  
**Cass County Public Library Board of Trustees**  
**Regular Board Meeting**  
**Online via Google Meet**  
**February 19, 2025 @ 4:45pm**

**Call to Order: 4:47pm**

Trustees roll call attendance taken by Board President Tonya Long:  
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long  
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,  
Business Manager Lori Schneider, HR Generalist Pat Peel

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

**Pledge of Allegiance**

Due to the meeting being held virtually, the Pledge of Allegiance was omitted.

**Approval of Agenda**

Diana Larson moved, seconded by Sherri Peters, to approve the revised agenda. Motion passed by majority vote.

**Consent Agenda**

Dennis Minich moved, seconded by Diana Larson, to approve the consent agenda, including the regular meeting minutes from January 15, 2025, the financial reports for January, and the February 2025 payables. Motion passed by majority vote.

**Public Comments**

There were no public comments.

**Unfinished Business**

None.

**New Business**

Director Robin Hudson explained the request for bids for auditor services. One bid was received from DSWA CPAs for a 3-year agreement, and the board consensus was to secure DSWA CPAs audit services for the 2024, 2025, and 2026 audits.

**Director's Report**

Assistant Director Leigh Hallenberg announced staff changes:  
*Two new Assistant Branch Managers:* Sky Ream at NRC and Kris Dyer at Harrisonville  
*Openings:* 1 Harrisonville Assistant, 2 Bookmobile Assistants & 2 Admin PT Couriers

Mr. Hallenberg also informed the board about the recent North and South Community Needs Assessment meetings held in January, repairs at NRC, and the CCPL Family Fun Day scheduled for April 27 at Red Barn Ranch from 12-5pm.

### **Director Updates**

Director Robin Hudson updated the Board about NRC maintenance issues, and the reimbursement agreed upon from the landlord. Ms. Hudson also informed the Board about a Tech Mini Grant payment recently received.

The Board agreed to have a Special Executive Session meeting on Wednesday, March 5 at 10:00am at NRC in Belton.

### **Trustees' Comments**

Dennis Minich gave an update about the CCIC meeting held January 23, and the 2024 financial report received.

### **Recess to Executive Session**

At 5:08pm, Dennis Minich moved, seconded by Becky Klein, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.13 to discuss personnel issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 6:54pm, Becky Klein moved, seconded by Tonya Long, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

### **Actions from Executive Session**

None.

### **Adjournment**

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:56pm.

The next regular scheduled meeting will be held Wednesday, March 19, 2025 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2025

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Library Director