

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Pleasant Hill Branch - Ledwidge Community Room
December 17, 2025 @ 4:00pm

The meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Call to Order: 4:00pm

Trustees roll call attendance taken:

Present: Becky Klein, Sherri Peters, Dennis Minich, Diana Larson, Dianne Hon

CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg, Business Manager Lori Schneider

CCPL Attorney present: Lindsey Kolisch from Lauber Municipal

Pledge of Allegiance

Approval of Agenda

Diana Larson moved, seconded by Sherri Peters, to approve the meeting agenda as presented. Motion passed by majority vote.

Consent Agenda

Dianne Hon moved, seconded by Diana Larson, to approve the consent agenda, including the regular meeting minutes from November 19, 2025, the financial reports for November, and the December 2025 payables. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Public Comments

There were no public comments.

Unfinished Business

None

New Business

The Pleasant Hill Story Walk Site Plan was presented via video call by John Gray and Ian Mosier from DuBois Consultants, Inc. Discussion followed. Dianne Hon moved, seconded by Sherri Peters, to accept the preliminary draft from DuBois Consultants and continue to move forward with the project. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

The CCIC representative was discussed. Becky Klein moved, seconded by Diana Larson, to nominate Dennis Minich to be the CCPL Board of Trustees representative on the CCIC Board. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

The Archie current lease three-year extension option was discussed. Dianne Hon moved, seconded by Diana Larson, to accept the Archie lease extension option as is. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

The Harrisonville Operational Fee modification was discussed. Sherri Peters read an excerpt of the original Agreement for the Establishment of a Board of Trustees and for the Operation of the Cass County Information Center. Dennis Minich moved, seconded by Diana Larson, to adopt \$9,307.55 as the monthly Harrisonville operational fee budget for 2026. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Director's Report

Assistant Director Leigh Hallenberg informed the Board about staff changes, including the retirement of Karen Allen, Harrisonville Branch Manager, on December 2, and the open position of Payroll & Benefits Specialist.

Mr. Hallenberg updated the board about Bookmobile service during the winter, the Genealogy digitization project with FamilySearch, the Winter Reading Challenge being held from December 15 to February 28, the KC Metro theme "Read, Score, Roar!" in preparation for the World Cup Soccer matches in KC next summer, along with an update on the Archie branch damage.

Director Updates

Director Robin Hudson updated the Board about progress on the Harrisonville new location, the NRC tower roof, and a new platform CivicPlus for board meeting preparation and document storage, which will begin in 2026.

Trustees' Comments

Becky Klein announced there was no Foundation update, and the next meeting is scheduled for January.

Dennis Minich informed the board about a CCIC meeting held December 16, but had nothing to report.

Recess to Executive Session

At 4:35pm, Becky Klein moved, seconded by Dianne Hon, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues. Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

At 5:38pm, Dennis Minich moved, seconded by Sherri Peters, that the closed executive session end and regular session resume. On roll call vote: Klein-Aye, Peters-Aye, Minich-Aye, Larson-Aye, Hon-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 5:39pm.

The next regular scheduled meeting will be held Wednesday, January 21, 2026 at 4:00pm.

Approved by the Board on _____

Secretary _____

Library Director _____