

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
November 20, 2024 @ 4:45pm

Call to Order: 4:45pm

Trustees roll call attendance taken by Board President Tonya Long:
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,
Business Manager Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's
YouTube channel.

Pledge of Allegiance

Approval of Agenda

Dennis Minich moved, seconded by Diana Larson, to approve the agenda as presented.
Motion passed by majority vote.

Consent Agenda

Dennis Minich moved, seconded by Becky Klein, to approve the revised consent
agenda, including the regular meeting minutes from October 16, 2024, the financial
reports for October, and the November 2024 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

The third reading of the 2025 Proposed Budget was presented. Discussion followed.
Becky Klein moved, seconded by Diana Larson, to approve the 2025 Budget as
presented in the third reading. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye,
Larson-Aye, Long-Aye. Motion passed.

Director Robin Hudson presented information regarding the Royal Annex roof.
Discussion followed. Dennis Minich moved, seconded by Becky Klein, to accept Royal
Roofing bid and authorize an additional \$20,000 for insulation. On roll call vote: Minich-
Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

New Business

None.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:
New Hires: 5 PT Flex Library Assistants – NRC: Travis Furst, Deja Miles, Karen Scofield
and ARCHIE: Kim Rose, Angela Palmer
Openings: Library Assistants at Harrisonville and Bookmobile Drivers
Retirement: Nathan Schrock, Courier Driver – last day & retirement party 12/6

Mr. Hallenberg also informed the board about CCPL Staff Development Day held October 21 at Chicken and Pickle, focusing on Customer Service training.

Director Updates

Director Robin Hudson updated the board on policy updates, the status of copiers at all locations, plans for purchasing AWE Early Learning Stations for each branch location with a technology mini-grant that CCPL was awarded, and digitizing board meeting records through the State.

Trustees' Comments

Dennis Minich gave a CCIC update, including a handout of CCIC 2024 3rd Quarter Budget Report. Discussion followed.

Recess to Executive Session

At 5:12pm, Tonya Long moved, seconded by Diana Larson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 6:28pm, Dennis Minich moved, seconded by Becky Klein, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Actions from Executive Session

Diana Larson moved, seconded by Becky Klein, to approve Executive Session Legal Minutes from 10/16/24. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:30pm.

The next regular scheduled meeting will be held Wednesday, December 18, 2024, at 4:45pm.

Approved by the Board on _____, 2024

Secretary

Library Director