

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
October 16, 2024 @ 4:45pm

Call to Order: 4:45pm

Trustees roll call attendance taken by Board President Tonya Long:
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,
Business Manager Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Becky Klein moved, seconded by Sherri Peters, to approve the agenda as revised. Motion passed by majority vote.

Consent Agenda

Diana Larson moved, seconded by Becky Klein, to approve the consent agenda as presented, including the regular meeting minutes from September 18, 2024, the facilities tour minutes from October 3, 2024, the financial reports for September, and the October 2024 payables. Motion passed by majority vote.

Public Comments

There were no public comments.

Unfinished Business

Steve Potter of Potter Training & Consulting presented information about the Capital Improvement Plan progress, correlating to his findings from the facilities tour. After discussion, the Board agreed the next step is to begin to identify participants for Community Needs Assessment meetings.

The second reading of the 2025 Proposed Budget was presented. Discussion followed.

New Business

Information about investment funds was presented to the Board and investment CD's were discussed. Becky Klein moved, seconded by Diana Larson, to authorize Lori Schneider to re-invest Reserve funds \$600,000 and Endowment funds \$150,000 in MOSIP 365-day CD's at the best rate available. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Director Robin Hudson gave a recommendation on the status of the Harrisonville location. Discussion followed. Becky Klein moved, seconded by Diana Larson, to sell the library's 20% interest in the building at 400 E. Mechanic St., Harrisonville, and to re-

locate in approximately 3-5 years. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Director's Report

Assistant Director Leigh Hallenberg announced staff changes:

New Hires: Kristen Kimbrell – 30-hour Harrisonville Library Assistant, Thiago Andrade - 24-hr IT Specialist in Admin

Openings: Library Assistants at NRC, Archie, Harrisonville

Mr. Hallenberg also informed the board about CCPL staff attending the MLA conference held in late September in Kansas City.

Director Updates

Director Robin Hudson updated the board on renovations at the Royal Street Annex, maintenance issues at Pleasant Hill, and the new parking bumpers at Garden City.

Trustees' Comments

Becky Klein gave an update from the Foundation meeting held Monday 10/14, including how CCPL has used donations from the Foundation for Youth Services and Staff Development.

Dennis Minich asked about the Annex roof estimates. Discussion followed. Director Hudson will follow up with the bidders for clarification, and get quotes for roof replacement.

Recess to Executive Session

At 5:48pm, Diana Larson moved, seconded by Becky Klein, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 7:31pm, Dennis Minich moved, seconded by Becky Klein, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Actions from Executive Session

Becky Klein moved, seconded by Diana Larson, to approve Executive Session Legal and Real Estate Minutes from 9/18/24 and Special Meeting Executive Session Legal Minutes from 10/11/24. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 7:34pm.

The next regular scheduled meeting will be held Wednesday, November 20, 2024 at 4:45pm.

Approved by the Board on _____, 2024

Secretary

Library Director