

**MINUTES**  
**Cass County Public Library Board of Trustees**  
**Regular Board Meeting**  
**Harrisonville Branch – Meeting Room**  
**January 15, 2025 @ 4:45pm**

**Call to Order: 4:45pm**

Trustees roll call attendance taken by Board President Tonya Long:  
Present: Dennis Minich, Becky Klein, Sherri Peters, Diana Larson, Tonya Long  
CCPL Staff present: Library Director Robin Hudson, Assistant Director Leigh Hallenberg,  
Business Manager Lori Schneider

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

**Pledge of Allegiance**

**Approval of Agenda**

Dennis Minich moved, seconded by Diana Larson, to approve the agenda as presented.  
Motion passed by majority vote.

**Consent Agenda**

Diana Larson moved, seconded by Dennis Minich, to approve the consent agenda, including the regular meeting minutes from December 18, 2024, the financial reports for December, and the January 2025 payables. Motion passed by majority vote.

**Public Comments**

There were no public comments.

**Unfinished Business**

None.

**New Business**

None.

**Director's Report**

Assistant Director Leigh Hallenberg announced staff changes:  
*New Hires:* Facilities Coordinator – Administration – Ian Ondera  
*Openings:* 2 Assistant Branch Managers, 1 Harrisonville Assistant, 2 Bookmobile Assistants & 2 Admin PT Couriers

Mr. Hallenberg also informed the board about branch goal setting and budget requests for 2025, along with Community Needs Assessment meetings scheduled.

**Director Updates**

Director Robin Hudson informed the Board about sending the CCIC letter, and the work being done by Navigate Building Solutions. Ms. Hudson also informed the Board about a Ghost Light Grant from the Missouri Association of Community Arts Agencies recently received by the Archie branch and the plans to use those funds.

### **Trustees' Comments**

Becky Klein gave a CCPL Foundation update from the recent meeting Monday, including electing new officers, and providing funds to CCPL for Summer Library Program.

Dennis Minich gave an update about an upcoming CCIC meeting scheduled next week.

### **Recess to Executive Session**

At 4:55pm, Becky Klein moved, seconded by Diana Larson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

At 5:37pm, Becky Klein moved, seconded by Sherri Peters, that the closed executive session end and regular session resume. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

### **Actions from Executive Session**

Dennis Minich moved, seconded by Becky Klein, to approve Executive Session Legal Minutes from 12/18/24, and Special Meeting - Executive Session Real Estate Minutes from 1/9/25. On roll call vote: Minich-Aye, Peters-Aye, Klein-Aye, Larson-Aye, Long-Aye. Motion passed.

### **Adjournment**

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 5:39pm.

The next regular scheduled meeting will be held Wednesday, February 19, 2025 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2025

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Library Director