

**MINUTES**  
**Cass County Public Library Board of Trustees**  
**Regular Board Meeting**  
**CCIC – Pearson Hall**  
**October 19, 2022 @ 4:45pm**

**Call to Order: 4:45pm**

Trustees present: Becky Klein, Tonya Long, April Nourse, Roger Toomey, Jessica Levens  
CCPL Staff present: Dan Brower, Robin Hudson, Lori Schneider

**Approval of Agenda**

Tonya Long moved, seconded by Jessica Levens, to modify the agenda to include “Pledge of Allegiance” after Approval of Agenda, and eliminating the presentation from Robin Westphal, MO State Librarian, under New Business, Discussion Items. The motion passed by majority vote.

**Pledge of Allegiance**

**Consent Agenda**

Tonya Long moved, seconded by April Nourse, to approve the consent agenda, including the regular meeting minutes from September 21, 2022, and the financial reports for September. The motion passed by majority vote.

Board President Tonya Long introduced new board member Jessica Levens, and indicated Jessica could introduce herself during Trustee’s Comments.

**Public Comments**

The Board heard from Chelsea Clarke, Connie Poisal, Elisabeth Tyler (Ms. Tyler requested a copy of her letter be included in record of meeting minutes. This is available upon request.), and Barbara Robertson.

**Unfinished Business**

Tonya Long clarified the process on approving a Bylaws Amendment and read the corresponding Article XII. Tonya Long moved, seconded by Jessica Levens, to amend Bylaws Amendment, moving “Pledge of Allegiance” before the Consent Agenda. The motion passed by majority vote.

April Nourse moved, seconded by Jessica Levens, to approve the Bylaws Amendment, as amended, adding the Pledge of Allegiance to the Order of Business in the Bylaws. On roll call vote: Toomey-Nay, Klein-Aye, Levens- Aye, Nourse- Aye, Long- Aye. The motion did not pass due to needing unanimous vote at this time. This will be an action item for the next meeting.

**New Business**

Under New Business, the Second Reading of the 2023 Budget was presented. Discussion followed.

The Personnel Policy Revisions were presented. Discussion followed.

April Nourse moved, seconded by Tonya Long, to elect Jessica Levens as Board Treasurer, as the office was vacated by a recent board resignation. On roll call vote, the motion passed unanimously.

## **Director's Report**

Staff changes include: Amanda Henness hired as Harrisonville 40-hour Library Assistant, Leah Hamilton hired as Harrisonville 20-hour Library Assistant, Kim Kirby and Kate Johnson hired as Harrisonville Substitutes, and Emily Shriner hired as Garden City Substitute. Open positions include: NRC Substitute and 2 Bookmobile Drivers.

## **Branch Activity Reports**

Director Brower informed the board of Pleasant Hill groundbreaking held September 27, along with two Bookmobile Ribbon Cuttings held October 11 and 12. Director Brower also reported about the recent MLA conference held in Springfield.

## **Trustees' Comments**

New board member Jessica Levsen introduced herself.

Roger Toomey commented about his years serving on the board and looking forward to working with the new board members and having a positive functioning board.

Becky Klein gave an update on the CCPL Foundation, including the recent meeting held 10/10, upcoming fundraisers planned, and the Foundation's donation to Youth Services for SRP award books.

## **Recess to Executive Session**

At 5:41pm, Becky Klein moved, seconded by April Nourse, to recess to executive session under Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote, the motion passed unanimously.

At 6:43pm, Tonya Long moved, seconded by April Nourse, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

## **Actions from Executive Session**

Becky Klein moved, seconded by Tonya Long, to approve Executive Session Real Estate Minutes from 9/21/22. On roll call vote, the motion passed unanimously.

## **Adjournment**

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:44pm.

The next regular scheduled meeting will be held Wednesday, November 16, 2022 at 4:45pm.

Approved by the Board on \_\_\_\_\_, 2022

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Secretary

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Library Director