

MINUTES
Cass County Public Library Board of Trustees
Public Hearing & Regular Board Meeting
CCIC – Pearson Hall
August 24, 2022 @ 4:30pm

Tax Levy Public Hearing: 4:30pm

The levy hearing was held. Library Director Dan Brower presented the proposed tax rate of .2545 per \$100.00 assessed valuation. This is the rate authorized by voters for 2023 as authorized in the State Auditor's Review (7/21/2022). Based on tax revenue from the proposed rate, the amount of revenue to be budgeted in 2023 will be \$5,051,910. Discussion followed. Board President Tonya Long asked for public comment. There was none.

Tonya Long moved, seconded by Becky Klein to accept the tax rate of .2545 per \$100.00 assessed valuation as proposed in the Notice of Public Hearing. On roll call vote, the motion passed unanimously.

At 4:35pm, the Public Hearing adjourned.

Call to Order: 4:45pm

Trustees present: Barbara Boucher, Becky Klein, Tonya Long, Roger Toomey, April Nourse

CCPL Staff present: Dan Brower, Robin Hudson, Lori Schneider

Approval of Agenda

Barbara Boucher moved that an addition be made to the agenda under New Business "that the agenda of the CCPL Board of Trustees be modified to add a scheduled time for the reciting of the pledge of allegiance at the beginning of the meetings, and that this agenda be adhered to from henceforth". Tonya Long seconded this motion and the motion passed by majority vote.

Barbara Boucher moved that an addition be made to the agenda under New Business "to immediately move the children's book entitled It's Perfectly Normal to a location in the Cass County Library branches which shall be catalogued, and accessible to all, entitled Parent Reference Section". There was no second to this motion, therefore the motion failed.

Becky Klein moved, seconded by Tonya Long, to approve the revised agenda, with the one addition under New Business. The motion passed by majority vote.

Consent Agenda

Tonya Long moved, seconded by Becky Klein, to approve the consent agenda, including the regular meeting minutes from July 20, 2022, and the financial reports for July. The motion passed by majority vote.

Public Comments

The Board heard from Diana Larson and Deborah Parkingham.

Unfinished Business

Director Dan Brower presented additional information on the Pleasant Hill Bid Alternates. Becky Klein moved, seconded by Barbara Boucher, to approved Alternate #2 for steel trellis for \$35,000 for the Pleasant Hill project. The motion passed by majority vote.

Becky Klein moved, seconded by Tonya Long, to approved Alternate #3a to remove and replace all remaining asphalt for \$55,000 for the Pleasant Hill project. The motion passed by majority vote.

New Business

Under New Business, the board discussed adding a scheduled time for the reciting of the pledge of allegiance at the beginning of the meetings. This change to the order of business requires a change of the Board's By-Laws and needs to be presented in writing to the Board members, and the change must be unanimous. Consensus was that Director Brower will prepare the necessary documents for the next meeting scheduled for 9/21/22.

Director's Report

Staff changes include: Victoria Caron transfer to 12-hour NRC Library Assistant from Pleasant Hill Substitute. Jennifer Cook, Harrisonville 20-hour Library Assistant, submitted her retirement effective 9/30. Open positions include Substitutes at NRC and Harrisonville.

Branch Activity Reports

Director Brower informed the board of maintenance updates, new furniture at Harrisonville, and MOSIP investment updates.

Trustees' Comments

Barbara Boucher had questions and concerns about the maintenance issues at Drexel and Harrisonville buildings.

Tonya Long asked if a CCIC Financial report had been received. Director Brower reported it has not.

Recess to Executive Session

At 5:40pm, Tonya Long moved, seconded by Barbara Boucher, to recess to executive session under Missouri Revised Statute 610.021.3 to discuss personnel issues. On roll call vote, the motion passed unanimously.

At 6:43pm, Becky Klein moved, seconded by Roger Toomey, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

Actions from Executive Session

Roger Toomey moved, seconded by April Nourse, to accept the Compensation Study report as presented and discussed. On roll call vote, the motion passed unanimously.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:44pm.

The next regular scheduled meeting will be held Wednesday, September 21, 2022 at 4:45pm.

Approved by the Board on _____, 2022

Secretary

Library Director