

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
March 16, 2022 @ 4:45pm

Call to Order: 4:45pm

Trustees present: Barbara Boucher, Becky Klein, Tonya Long, Roger Toomey, Mary Dobson
CCPL Staff present: Dan Brower, Lori Schneider

Approval of Agenda

Tonya Long moved, seconded by Barbara Boucher, to approve the agenda with the revision under “Unfinished Business – Action Items - #3 Operational Policy Revisions” listing only potential action items “g., i., k., n.” and adding “o. – Public Records”. On roll call vote, Boucher-Aye, Long-Aye, Toomey-Aye, Dobson-Nay, Klein-Aye. Motion passed 4/1.

Consent Agenda

Tonya Long moved, seconded by Roger Toomey, to approve the consent agenda, including the regular meeting minutes from February 16, 2022, and the financial reports for February. On roll call vote, the motion passed unanimously.

Public Comments

The board heard from Jennifer Reed, Dallas Register (Mr. Register requested a copy of his letter be included in record of meeting minutes. This is available upon request.), Michael Firkins, Rex Blevins, and Diana Larson.

Unfinished Business

The Board discussed By-Laws revisions.

Financial Management Policy Recommendations

The financial management policy recommendations were presented including: Capital Financing and Debt Management Policy, Investment Policy, and Economic Development Incentive Position Statement.

Tonya Long moved, seconded by Mary Dobson, to approve the financial policy recommendation “Capital Financing and Debt Management Policy” as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Mary Dobson, to approve the financial policy recommendation “Investment Policy” as amended. On roll call vote, the motion passed unanimously.

Mary Dobson moved, seconded by Tonya Long, to approve the financial policy recommendation “Economic Development Incentive Position Statement” as presented. On roll call vote, the motion passed unanimously.

By-Laws Revisions

Tonya Long moved, seconded by Barbara Boucher, to approve Amendment 1 of the By-Laws (references to statutes, dates, and general formatting) as amended. Item c was not presented in writing at a previous meeting, and the change is not necessary. The remaining items in Amendment 1 had been presented in writing and can be approved. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to approve Amendment 2 of the By-Laws (Article I, Section 2) as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to approve Amendment 4 of the By-Laws (Article II, Section 2) as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to approve Amendment 5 of the By-Laws (Article IV, Section 1) as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to approve Amendment 6 of the By-Laws (Article IV, Sections 4 & 8) as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to table Amendment 7 of the By-Laws (Article VI). On roll call vote, the motion passed unanimously.

Operational Policy Revisions

Mary Dobson moved, seconded by Tonya Long, to approve the Fines and Fees policy as amended. On roll call vote, Boucher-Aye, Long-Aye, Toomey-Nay, Dobson-Aye, Klein-Aye. Motion passed 4/1.

Becky Klein moved, seconded by Mary Dobson, to approve the Lost and Found Items policy as presented. On roll call vote, the motion passed unanimously.

Barbara Boucher moved, seconded by Tonya Long, to approve the Smoke Free Environment policy as presented. On roll call vote, the motion passed unanimously.

Tonya Long moved, seconded by Barbara Boucher, to approve the Public Records & Retention policy as presented. On roll call vote, the motion passed unanimously.

Director's Report

Staff changes include: hiring of Robin Hudson, new Assistant Director, effective 4/4/22. Open positions include: NRC 20-hour Library Assistant, DR 12-hour Library Assistant, GC Substitute, Admin 40-hour Technology & Facilities Coordinator, and Admin 24-hour Technology Specialist.

Branch Activity Reports

Tonya Long would like to go on record saying she has no trust or appreciation for the ALA (American Library Association). Barbara Boucher and Mary Dobson also commented on the role of the American Library Association.

Director Brower discussed cleaning service at Harrisonville, NRC, and Pleasant Hill locations.

Trustees' Comments

Barbara Boucher commented on having the "Pledge of Allegiance" on the board meeting agenda. Roger Toomey commented about pledging allegiance to the United States Constitution.

Tonya Long commented about the law enforcement officer's presence at the meeting. Director Brower gave an explanation.

Tonya Long inquired about receiving a copy of the CCIC Financial Report.

Becky Klein gave an update about the Friends of the Library, and the CCPL Foundation.

Recess to Executive Session

At 6:48pm, Becky Klein moved, seconded by Tonya Long, to recess to executive session under Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote, the motion passed unanimously.

At 7:04pm, Becky Klein moved, seconded by Barbara Boucher, that the closed executive session end and regular session resume. On roll call vote, the motion passed unanimously.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed unanimously at 7:05pm.

The next regular scheduled meeting will be held Wednesday, April 20, 2022 at 4:45pm.

Approved by the Board on _____, 2022

Secretary

Library Director