

## MINUTES

Cass County Public Library  
Board of Trustees  
Regular Board Meeting  
CCIC – Pearson Hall  
March 18, 2020  
4:45 p.m.

CALL TO ORDER: 4:47pm

Present: Board Members: Barbara Boucher, Roger Toomey, Phil Kohler, Becky Klein via phone

CCPL Staff: Christie Kessler, Dan Brower, Steve Erichsen

Absent: Mary Dobson, Lori Schneider

With the addition of By-Laws Change under New Business, it was moved by Phil Kohler and seconded by Roger Toomey to approve the agenda. On roll call vote, this passed unanimously.

It was moved by Phil Kohler and seconded by Roger Toomey to approve the consent agenda, including the regular meeting minutes from February 19, 2020, and the financial reports for February. On roll call vote, this passed unanimously.

Under New Business, Ms. Kessler presented the Epidemic and Public Emergency Policy for a first reading. Proposed changes will be made and presented at the next Board Meeting.

Regarding the Peculiar TIF Commission, Phil Kohler moved that Dan Brower would be the representative for the library and taxing districts on the Peculiar TIF Commission. Roger Toomey seconded the motion. The motion passed unanimously.

Ms. Kessler proposed a by-laws change for the Board of Trustees. This change adds a Section 4 under Article III. Meetings: Votes may be conducted by electronic means. This change also amends Section 1 of Article V. Quorum to read: A quorum for the transaction of Board business shall consist of a simple majority of the Board, in person or electronically. Roger Toomey moved to accept the proposed changes and amend the by-laws. After discussion, Phil Kohler moved that the proposed by-laws change be amended to include a statement of the importance of in-person meetings, and having the stated approval of 3 members. Roger Toomey seconded the motion. The motion passed unanimously. Phil Kohler moved

to approve the by-laws change as amended. Roger Toomey seconded the motion. On roll call vote. this passed unanimously.

Under Director's Report, Ms. Kessler reported that we have filled the vacant 12-hour Technical Services Assistant with current substitute, Pat Peel. Mr. Brower reported that we have hired 4 new substitutes: Tonya Ours and Rhonda Rose at Harrisonville, and Angela Pacl and Heather Gambrell at Pleasant Hill. Due to the pandemic and libraries being closed, they will not start right away. We will have an opening for a 12-hour substitute position at NRC due to a resignation. Ms. Kessler and Mr. Brower discussed Proposition L meetings. Any meetings from now until April 7<sup>th</sup> have been cancelled. The election has been postponed, by Executive Order, until June 2, 2020.

Under Trustees' Report, the Board has requested that additional cleaning and disinfecting be done at branches while the libraries are closed, which has been planned. There was also a request to schedule resurfacing Pleasant Hill's parking lot.

It was moved that the meeting adjourn by Phil Kohler. This was seconded by Roger Toomey and passed unanimously at 5:33pm.

The next regular scheduled meeting will be held Wednesday, April 15, 2020.

Approved by the Board on \_\_\_\_\_, 2020

---

Secretary

---

Library Director