

MINUTES

Cass County Public Library
Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
August 21, 2019
4:45 p.m.

CALL TO ORDER: 4:45pm

Present: Board Members: Barbara Boucher, Mary Dobson, Roger Toomey, Becky Klein, Phil Kohler

CCPL Staff: Christie Kessler, Dan Brower, Lori Schneider

The levy hearing was held. Ms. Christie Kessler presented the proposed tax rate of .1454 per \$100.00 assessed valuation. This is the same rate as last year. Based on tax revenue from proposed rate, the amount of revenue to be budgeted in 2020 will be \$2,623,760. Discussion followed. Ms. Klein asked for public comment. There was none.

It was moved by Phil Kohler and seconded by Mary Dobson to approve the consent agenda as presented, including the regular meeting minutes from June 19, 2019, and the special meeting minutes from July 23, 2019, and the financial reports for June and July. On roll call vote, this passed unanimously.

Mike Keith, from Mike Keith Insurance, gave a commercial insurance summary of the policy renewed on 7/1/19.

At 5:25 p.m., it was moved by Barbara Boucher and seconded by Phil Kohler to recess to executive session under Missouri Revised Statute 610.021.1 to discuss real estate issues. On roll call vote, this passed unanimously.

At 6:00 p.m., it was moved by Barbara Boucher and seconded by Mary Dobson that the closed executive session end and regular session resume. On roll call vote, this passed unanimously.

At 6:02 p.m., Barbara Boucher left the meeting.

Under Unfinished Business, the Strategic Plan 2019-2022 was discussed.

Under New Business, it was moved by Becky Klein and seconded by Roger Toomey to accept the tax rate of .1454 per \$ 100.00 assessed valuation as proposed in the Notice of Public Hearing. On roll call vote, this passed unanimously. Absent: Boucher

Under Director's Report, staff changes were reported: Resa Eastwood was hired 8/7/19 as a 12-hour Tech Services Specialist at Admin Office, and there is currently an open Substitute position at NRC. Branch activity reports were discussed. Ms. Lori Schneider gave the board a payables procedure for review, as discussed by the auditor at the June meeting.

Under Trustees' Report, Mary Dobson gave a CCIC building update about the possibility of hiring a Facilities Manager for the CCIC building. Becky Klein announced the Foundation donated over \$3,000 for Summer Reading Award books this past year.

It was moved that the meeting adjourn. This was seconded and passed unanimously at 6:45 p.m. Absent: Boucher

A Special Meeting is pending.

The next regular scheduled meeting will be held Wednesday, September 18, 2019.

Approved by the Board on _____, 2019

Secretary

Library Director