

## MINUTES

Cass County Public Library  
Board of Trustees  
Regular Board Meeting  
Harrisonville Branch – Computer Lab  
June 19, 2019  
4:45 p.m.

CALL TO ORDER: 4:45pm

Present: Board Members: Barbara Boucher, Mary Dobson, Roger Toomey, Becky Klein, Phil Kohler

CCPL Staff: Christie Kessler, Dan Brower (via video), Steve Erichsen, Lori Schneider

It was moved by Mary Dobson and seconded by Barbara Boucher to approve the consent agenda as presented, including the regular meeting minutes from May and the financial reports for May. On roll call vote, this passed unanimously.

Matthew Steward, from DSWA, CPAs, presented the 2018 Audit Report. It was moved by Mary Dobson, and seconded by Phil Kohler, to accept the 2018 Audit Report as presented. On roll call vote, this passed unanimously.

At 5:15 p.m., it was moved by Becky Klein and seconded by Mary Dobson to recess to executive session under Missouri Revised Statute 610.021.1 to discuss real estate issues. On roll call vote, this passed unanimously.

At 5:40 p.m., it was moved by Barbara Boucher and seconded by Mary Dobson that the closed executive session end and regular session resume. On roll call vote, this passed unanimously.

Under New Business, renewal of investment CD options were discussed. It was moved by Mary Dobson and seconded by Phil Kohler to renew the Endowment CD \$150,000 in Lead Bank for a 35-month term, as presented. The board authorized Lori Schneider, or any chosen delegate of Christie Kessler, to obtain paperwork necessary for the CD transactions. The board also authorized Lori Schneider and Christie Kessler to amend the investments, in the event the interest rates or terms from the financial institutions change from the information presented at the board meeting. On roll call vote, this passed unanimously. \*

Under New Business, election of officers took place. Barbara Boucher was nominated for Treasurer. It was moved by Mary Dobson, and seconded by Phil Kohler, to accept the nomination and elect Barbara Boucher as Board Treasurer. On roll call vote, this passed unanimously.

Mary Dobson was nominated for Vice President. It was moved by Becky Klein, and seconded by Phil Kohler, to accept the nomination and elect Mary Dobson as Board Vice President. On roll call vote, this passed unanimously.

Becky Klein was nominated for President. It was moved by Mary Dobson, and seconded by Roger Toomey, to accept the nomination and elect Becky Klein as Board President. On roll call vote, this passed unanimously.

Under Director's Report, staff changes were reported: Jess Mendez was hired as a 30-hour Library Assistant at NRC, Daniela Sanchez and Nate Weber were hired as Substitutes at NRC. Donna Davis-Hotchkiss, a 12-hour Tech Services Assistant at Admin Office retired effective 6/14/19, and that position is now open. Branch activity reports were discussed. Ms. Kessler reported on the Missouri Public Libraries Director's semi-annual meeting she attended June 6-7 in Joplin, MO.

Election handouts from MCPL and KCPL were discussed. President Becky Klein asked Ms. Kessler for a monthly timeline of plans and goals leading up to an April election. The Strategic Plan was also discussed, and needs to be approved at the August meeting.

Under Trustees' Report, Roger Toomey shared an article in the Rural Missourian paper regarding checking out fishing equipment at libraries, and asked if the staff can check into the possibility of having this at CCPL.

At 6:35 p.m., it was moved by Becky Klein and seconded by Mary Dobson to recess to executive session under Missouri Revised Statute 610.021.3 to discuss personnel issues. On roll call vote, this passed unanimously.

At 7:22 p.m., it was moved and seconded that the closed executive session end and regular session resume. On roll call vote, this passed unanimously.

It was moved that the meeting adjourn. This was seconded and passed unanimously at 7:23 p.m.

A July special meeting is pending.

The next regular scheduled meeting will be held Wednesday, August 21, 2019.

\*Note: authorized signers on CD will be the 3 Board Officers: Rebecca Klein - President, Mary Dobson - Vice-President, and Barbara Boucher - Treasurer.

Approved by the Board on \_\_\_\_\_, 2019

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Secretary

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Library Director