MINUTES

Cass County Public Library
Board of Trustees
Regular Board Meeting
CCIC – Pearson Hall
September 20, 2017
4:45 p.m.

CALL TO ORDER: 4:45
Present: Mary Dobson, Roger Toomey, Becky Klein, Phil Kohler, Barbara Boucher, Christie Kessler, Dan Brower, Lori Schneider

Becky Klein announced a revision to the agenda: under Consent Agenda, the approval should read "Approval of Minutes – Regular and Executive Session Meetings – August 16, 2017". It was moved by Phil Kohler and seconded by Barbara Boucher to approve the revised agenda. On roll call vote, this passed unanimously.

It was moved by Mary Dobson and seconded by Roger Toomey to approve the consent agenda as revised, including the regular & executive meeting minutes of August 16, 2017 and the financial reports for August. On roll call vote, this passed unanimously.

There were no public comments.

Under New Business, the first reading of the 2018 Budget was presented to the Board.

Under Director's Report, Mr. Brower reported changes in staff positions: Jordan Comeau resigned from a 24-hour NRC Library Assistant position, replaced by new hire Shari Groh, a 12-hour NRC Library Assistant, and new hire Susan Porter, a 12-hour NRC Library Assistant. Kiahla Kirchhoff resigned as a 20-hour Pleasant Hill Library Assistant, but will stay on as a Substitute. Pam Gough transferred from a 10-hour Pleasant Hill Library Assistant to a 20-hour Library Assistant. Victoria Caron transferred from a Pleasant Hill Substitute to a 10-hour Library Assistant. Erika Myler resigned from Archie Cleaning Sub, and that position is currently open. Branch activity reports were discussed. Ms. Kessler gave information about the Staff In-Service Day held Monday, September 18 at all branch locations, upcoming annual MLA Conference on October 4-6 (5 staff members going), and annual MOREnet Conference on October 11-12 (3 staff members going).

Ms. Kessler and Mr. Brower gave updates on pending facilities issues. Ms. Kessler also updated the Board on the status of pending Archie and Drexel lease negotiations by Library Attorney, Chuck Weedman.

Under Trustees' Comments, the next CCIC meeting has not been announced, but Mary Dobson is planning to be the Board representative. Outdoor signage at Harrisonville and for Bookmobile stops were discussed. There is an Author Event planned for October 24 at 6:30p.m. in Raymore. The Friends Book Sale in Belton is planned for November 6-11. Becky Klein announced the next CCPL Foundation meeting is scheduled for Monday, October 9 in Pearson Hall.

The most recent Strategic Plan was discussed. It was the Board consensus that an updated Strategic Plan needs to be established. The Board requested for Director Kessler to find out cost of a Strategic Plan Consultant, and a timeline draft for this to be accomplished.

It was moved that the meeting adjourn. This was seconded and passed unanimously at 5:35 p.m.

The next regular meeting will be held Wednesday, October 18, 2017.

Approved by the Board on _____, 2017

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Secretary

_____
Library Director